

DEMPSTER INTERNAL DRAINAGE BOARD
MONDAY 8TH MAY 2017– SWINEFLEET VILLAGE HALL
MINUTES OF ANNUAL GENERAL MEETING

Present :

Peter Chantry (Chair) (PC)
Paul Jacklin (Vice Chair) (PJ)
Barry Phillipson (BP)
Stuart Hall (SH)
Edward Cowling (EC)
Martin Backhouse (MB)
Mark Johnson (MJ)
Mike Ball, Clerk & Engineer to the Board (MJB)
Richard Syed Hessel, Deputy Clerk & Engineer to the Board (RSH)

2017.01. Apologies for absence:
Cllr John Frost, Chris Bradwell and David Walton

2017.02. PC announced his intention to step down as Chair of the Board after over ten years of service. The Board expressed their thanks and appreciation to PC for his service to the Board. PC thanked the Board.

There was a discussion to appoint a new Chair SH proposed PJ as the new Chair PC seconded PJ proposed MB as the new Vice Chair EC seconded. Both proposals were accepted by a unanimous show of hands.

By unanimous consent it was agreed that PC Chair the meeting for one last time.

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1600. Apologies for absence:
Cllr John Frost, Chris Bradwell and David Walton

1601. **Declarations of Interest:** None

1602. **To sign and approve the minutes of the Board meeting held on 8th May 2017:** In minute number 1594 'JB' should be 'JF'. The minutes were then agreed to be a true record of the meeting PJ proposed they be signed and MJ seconded.

1603. **Matters arising from the minutes:** None

1604: **Clerk & Engineers Report:**

Swang Pump Station: The pump station report is nearing completion. On completion of the main river works the Environment Agency will be providing their follow up Pump Station Survey.

Drain Maintenance: RSH has had a site visit with MB regarding the slip on drain 3 this has been dealt with and is no longer an issue. The slip on drain 1 is to continue being monitored. Drain 15 is to be checked again in the spring and to be kept under review.

RSH and PC have again requested the required Health & Safety information from James Canty. This needs to be received before this year's round of drain maintenance in order for him to be considered for the next round of drain maintenance works.

Elections: The elections are due in September 2017. BP informed the Board that he intended to step down at the next election and his son would like to become an Elected Board Member

Health & Safety: Confined Spaces Training has been completed by PC and PJ. This training demonstrates that the Board are improving Health & Safety standards and compliance.

Correspondence: The NFU Insurance Policy has been renewed for 2017. Enquiries were made regarding whether the Directors and Officers Policy could be paid as a Consortium. They were unable to offer this however they agreed to offer a discounted rate.

Victoria Townend from the Environment Agency will be giving a talk to the Aire, Don and Ouse Consortium of Drainage Boards on the 7th June at The Courtyard in Goole.

Mytum & Selby: RSH has once again expressed to Matthew Woolin of the Environment Agency concerns the Board have regarding activities on the site. The Environment Agency do not seem to have any concerns about the quality of the water entering Swang Drain. RSH has asked the Environment Agency to carry out comprehensive testing of the water at the site. To date no reply has been received. Testing the water at the Boards expense was suggested MB proposed that a sample should be sent for testing with a maximum cost of £300 to be made available to fund this the proposal was seconded by PJ

Goole II Windfarm: Consent for the soakaway has now been given. RSH has requested a section of the embankment be replaced. Drainage channels have been constructed as requested by RSH. A section of the pipe has also been removed and stone remains in place at the bottom of the ditch to help stabilise the embankment. The drainage system has been removed from the private ditch however the manhole closest to EC's house is still in situ with retrospective consent granted.

MB contacted RSH to discuss his concerns regarding the toe boarding completed by Farrans on the drain crossings. RSH had a site visit with MB and found the completed work was not completed to an acceptable standard. RSH has arranged for John Colwill to take out the toe boarding and correct the work. Farrans have agreed to reimburse the Board for this work. PC and PJ expressed their thanks to RSH for organising this work.

- 1605.** Annual Governance Statement: The Clerk presented the Annual Return Report. In accordance with the Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015 the Board are required to approve the Annual Governance Statement and the Accounting Statements for 2016-17. The Annual Governance Statement must be approved prior to the Accounting Statements and this order of business must be evidenced by the meeting minute references. The Clerk informed the Board that the all controls referred to in the Annual Return had been undertaken.

The Board Approved the Annual Governance Statement

- 1606.** Accounting Statement: The Clerk informed the Board that the Accounting statements must be signed by the Responsible Financial Officer before they are presented to the Board. The total expenditure for 2016-17 was £26,220. Throughout 2016-17 monitoring of expenditure has taken place and this was last reported to the Board on 17 January. This showed an expected year end net position of £23,157. The actual position is £26,220 and is primarily due to a £3,660 difference in the year end costs of Drain Maintenance compared to the estimate in the January monitoring report

The Board Approved the Accounting Statements

- 1607. Financial Report:** BP proposed the presented cheques be signed for payment MB seconded.

- 1608: Any other Business:** The new Public Sector Corporation Agreement was discussed with a 20% uplift on the lump sum and extra charges. The Board decided to take the draft copy away and discuss at the next meeting.

- 1609: Date of Next Meeting:** 10th July 2017 7pm