

DEMPSTER INTERNAL DRAINAGE BOARD
MONDAY 22nd JANUARY– SWINEFLEET VILLAGE HALL
MINUTES OF MEETING

Present :

Paul Jacklin (Chair) (PJ)
Martin Backhouse (Vice Chair) (MB)
James Cowling (JC)
Jason Phillipson (JP)
Councillor John Frost (JF)
Mark Johnson (MJ)
Mike Ball, Clerk & Engineer to the Board (MJB)
Richard Syed Hessel, Deputy Clerk & Engineer to the Board (RSH)
Neal Beckett (NB) Responsible Finance Officer
Karyn Devoy (Administration)

1619. **Apologies for absence:**
Peter Chantry, David Walton, Mark Johnson, Chris Bradwell, Robert Hall
1620. **Introductions:** New co-opted Board members James Cowling and Jason Phillipson were introduced to the Board
1621. **Declarations of Interest:** Martin Backhouse, James Cowling
1622. **To sign and approve the minutes of the Board meeting held on 10th July 2018:** The minutes were agreed to be a true record of the meeting MB proposed they be signed and PJ seconded the proposal.
1623. **Matters arising from the minutes:** None

Future Clerking arrangements:

1624. **Budget Report 2018/19** In Accordance with the Land Drainage Act 1991 The Board is required to set a rate for the forthcoming year. This rate should result from an adequate budgetary process in which assessment of the Board's Reserves were undertaken. The Board's Responsible Finance Officer presented a report which provided details of the current financial years monitoring position. This showed at Appendix A the 2017-18 Budget, the Actuals as at the end of November and the Estimated Outturn Position. Appendix A showed that the estimated outturn position was £27,702 which would produce an underspend of £6,947 against budget. The budget is set to include a contribution from the reserve of £2,207. However due to the underspend the contribution from the reserve will not be needed.

The report also detailed the budget for 2018-19 which had been prepared by the Responsible Finance Officer in full consultation with the Clerk and Engineers.

Three options for the rate were presented an increase of 2% (8.55p), an increase of 5% (8.80p) and the rate to remain the same 8.38p. A proposal to keep the rate at 8.38p was proposed by MB and seconded by JF and was approved unanimously by the Board

The level of reserves were considered and approved by the Board.

The Board also considered the indicative budgets for 2019-20 and 2020-21.

NB left the meeting

1625: Clerk & Engineers Report:

Pump Station Meter readings: Peter Chantry to supply RSH with up to date meter readings.

Drainage Rates: Drainage rates have all been paid for 2017/18

Health & Safety: Work is ongoing to update signage at the pump station to bring it up to Health & Safety standards.

ADA Northern Meeting: ADA Northern are having their Annual General meeting on the 25th January 2018.

Goole Fields 2 Wind Farm: An invoice has been sent for a yearly contribution of a £100.00 to Innogy who have taken over the Wind Farm.

Maintenance Contract: RSH will be sending out the tenders for this year's drain maintenance programme shortly. He asked the Board how they felt about extending the tender period to five years instead of three as an incentive to gain more interest from contractors PJ suggested it stays as three years for now this was agreed by the Board members. RSH asked the Board if they were happy for the current contractor's work and would be happy to ask them to tender again. RSH raised concerns regarding CDM agreements. PJ stated that everyone was satisfied with the level of work and improvements had been made in the paperwork side of the job. It was suggested that the contractor goes round the dykes before work commences to familiarise themselves with the dykes.

Mytem & Selby Land fill site: The site is still being monitored and further testing of the water will be considered if there are any major changes to the condition of the water in the ditches.

Environment Agency Pump Station Survey: No concerns have been raised after the Environment Agencies work on the Main River. A survey on the pump station has been completed by the Environment Agency no issues were discovered.

Drain 15 Goat Drain: This drain was not flailed during the maintenance programme due to the presence of a badger sett. Twenty meters has been marked off either side of the sett this will remain in place for the foreseeable future. The water course was de-silted from the opposite side of the bank by John Colwill and MB disposed of the spoil. The work was videoed to prove regulations were adhered to. RSH thanked MB for his help on this.

Chairs Expenses: PJ presented an invoice for work he has completed on behalf of the Board at a charge of £15 an hour. JF proposed the invoice be paid at this rate JP seconded this proposal. The Board agreed unanimously.

Adoption of drain ?. RSH has undertaken a survey on the drain and has concerns regarding extra costs that the Board may incur if they adopt the drain in its current condition. RSH gave the Board members present a copy of the survey and will post them out to the members who are not attending the meeting. This will be discussed at the next meeting. The option of maintain the drain during the yearly maintenance program was discussed as an alternative to adopting the drain **3m edge off dyke**

1627. Financial Report: MB proposed the cheques be signed for payment, JF seconded the proposal

1628: Any other Business: None

1629: Date of Next Meeting: March 12th 2018 at 7pm