

**RAWCLIFFE INTERNAL DRAINAGE BOARD**  
**Monday 9<sup>th</sup> May 2017 at Rawcliffe Village Hall,**  
**Minutes of Annual General Meeting**

**Present:**

*Peter Chantry (PC) Chair*

*Patrick Sykes (PS) Vice Chair*

*Sally Backhouse (SB)*

*David Mckenna (DM)*

*Jonathon Lewis (JL)*

*James Priestley (JP)*

*Paul Blacker (PB)*

*David Nicholson (DN)*

*Cllr Caroline Fox (CF)*

*Keith Fillingham (KF)*

*Roy Dresser (RD)*

*Mike Ball, Clerk & Engineer to the Board (MJB)*

*Richard Syed-Hessel, Deputy Clerk & Engineer to the Board (RSH)*

**2017.1 Apologies for Absence:** John White and Simon Shubbrook

**2017.2** .DM Proposed Peter Chantry as Chair PB seconded this was approved by a show of hands

**2017.3** . PB proposed Patrick Sykes as Vice Chair DM seconded this was approved by a show of hands

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657. **Apologies for Absence:** John White and Simon Shubbrook
658. **Declarations of Interest:** SB and RD declared an interest in Sugar Mill Ponds
659. **To Sign and Approve the Minutes of the Board Meeting Held on 9<sup>th</sup> May 2017:** The minutes were accepted as a true record of the meeting. This was proposed by DM and seconded by CF
660. **Matters arising from the minutes:** None
661. **Engineers Report:** RSH, DM and SB attended a drain walk no issues were identified.

**Beech Tree Pump Station:** RSH recommended John Colwill complete regular services/inspections on the pump.

No issues were noted on the River Don

**Highways England:** The timescale is still being monitored for a reply from John Howard to be received.

**Riddings Lane.** The toe boarding is starting to buckle and move under the pressure placed on the timbers. RSH to check during drier weather if there are any land drainage issues that need to be addressed.

**Health & Safety:** RSH has been working on updating Risk Assessments and Health & Safety information. He will be purchasing extra safety equipment shortly.

**Correspondence:** DN and Karyn Devoy have visited Santander Bank in Goole regarding account number E80207902 in the name of DN and Graham Bate. A withdrawal form has been acquired and sent to Graham Bate. **After meeting note:** Mr Bate has returned the completed form. The Santander Business Bond is now accessible a decision needs to be made as to if this money is to be transferred to another Bank Account

Victoria Townend from the Environment Agency will be giving a talk to the Aire, Don and Ouse Consortium of Drainage Boards on the 7<sup>th</sup> June 2017 at 7pm. PS, DM and PC expressed an interest in attending.

SB and CF expressed an interest in attending the ADA Northern Conference.

**Langham 1 Pump, Drain 33:** RSH has undertaken site visits with John Colwill and Pete Fletcher to assess the options for access to maintain this watercourse. Gaining access through Sugar Mill Ponds is not an option due safety concerns and the access road being unsuitable for large machinery.

**Rabbit Hill Farm:** RSH has informed Mr Roustaby that he or the East Riding of Yorkshire Council, the landowners are responsible for the collapsed pipe in in the ditch leading from Langham Drain. Mr Roustaby has been advised to contact Mr Archbutt of East Riding of Yorkshire Estate and Valuations to discuss payment for a new pipe. Mr Roustaby has been informed that if the situation causes a problem to the flow of the water in the area he will be instructed to remove it completely.

**Key Lane Pump Station:** Paul Ross reported a loss of power to the pump station, RSH called out Henry Jubbs who discovered the fault was with the main electrics. RSH called out N Power who made a temporary repair and a generator was installed to drain high water levels The fault has now been repaired.

**662.** Annual Governance Statement

Annual Governance Statement: The Clerk presented the Annual Return Report for the Year Ended March 2017. In accordance with the Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015 the Board are required to approve the Annual Governance Statement and the Accounting Statements for 2016-17. The Annual Governance Statement must be approved prior to the Accounting Statements and this order of business must be evidenced by the meeting minute references. The Treasurer informed the Board that all the controls referred to in the Annual Return had been undertaken.

The Board Approved the Annual Governance Statement

**663:** Accounting Statement

The Clerk informed the Board that the Accounting statements must be signed by the Responsible Financial Officer before they are presented to the Board. The total expenditure for 2016-17 was £55,137. Compared to the year end March 2016 this is an increase of £11,774 which is due to Drain Maintenance.

The Clerk presented the Balance Sheet as at 31 March 2017 and the notes to the Accounts.

The Board Approved the Accounting Statements

664. **Finance Report:** SB proposed the presented cheques be signed for payment DN seconded
665. **Any Other Business:** Draft Public Sector Corporation Agreement to be brought for signing to the next meeting. A slip was reported on Drain 54 on land rented by John Sykes from the East Riding of Yorkshire Council. The drain is to be regraded resulting in the loss of some of the field. The spoil is to be worked into the land or led away. PC to explain the situation to Mr Sykes. PB stated that he thought Pete Fletcher may have been going over his fields and damaging his crops with his machinery. RSH to look into this. **After meeting note:** RSH has spoken to Pete Fletcher he has denied driving over these fields.
666. **Date of Next meeting:** Monday 3<sup>rd</sup> July 2017