

1. Minutes of the Meeting held on 13 January 2020

Present

	18 .6. 15	12 .1 15	21 .1 16	16 .6. 16	10 .1 16	26 .1. 17	15 .1. 17	6. 11 .1 7	22 .0 1. 18	21 .5. 18	5. 11 .1 8	20 .5. 19	4. 11 .1 9	13.1.2 0
David Backhouse DB		A pp oi nt ed	x	x	x	x	A	x	-	x	x	x	A	X
Michael Conroy MC	-	X	x	x	-	x	x	x	x	x	x	x	x	X
David Hinchliffe (Chair)	X	X	x	x	x	x	x	A	x	x	x	x	x	X
Richard Hinchliffe RH	X	X	x	A	x	A	x	x	x	x	x	x	x	X
Walter Ketteringham WK (ViceChair)	X	X	x	x	x	x	A	x	A	x	A	x	x	X
Sam Longthorp SL	X	A	x	A	A	A	A	x	x	x	x	x	A	X
Richard Ketteringham RK	X	A	x	x	x	x	A	x	A	x	x	x	A	X
Kim Parkinson KP	X	X	x	x	x	x	A	x	X	x	x	x	x	x
Kyle Heydon KH										x	A	x	x	x
Martin Oldknow MO	X	X	x	A	x	x	x	x	X	x	x	x	x	x
David Oldroyd DO	X	X	x	x	x	x	x	x	X	x	x	x	x	x
Phil Marran PM													A	New x
Paul Evans PE													A	New x
Adam Porter AP														New
Chris Crowe CC														New

In attendance on behalf of JBA Consulting, Clerk, Finance Officer, Engineer and Environmental Officer:

Ian Benn CEO x
David Blake Finance Officer x

Governance

Apologies

2020.1 No apologies were received

Declaration of Interest

2020.2 None.

Introduction

2020.3 Chair welcomed DMBC new appointees asking they be mindful they represented the Board, not other bodies. Introductions were made around the table

Minutes of the Meeting 4 November 2019

2020.4 **DH proposed the minutes be signed as true record seconded, MO seconded. All in agreement**

Matters arising

2020.5 The Chairman referred to Minute 2019.100 and invoices not received by the Board from a maintenance contractor now no longer doing work for the board. This was to be raised with the Auditor whether any invoice submitted is now statute barred. The Chairman requested the legal situation should be ascertained and if that was the case, the Board should again write to the Contractor giving 14 days to submit invoices for payment.

Complaints and FOI requests

2020.6 None.

Organisational

Legislation

2020.7 Clerk advised information provided was for note.

Risk & Review

Internal Audit Review

2020.8 Finance officer advised Risk Register required approval found at Appendix A. Objectives/Risks discussed at audit review meeting where Chair present. No changes to current risks and risk scoring. Adequate Mitigation Steps discussed with Chair at meeting. **DH proposed Risk Register approval, seconded MO, all in agreement**

Rates & Special Levies y/e 31.3.2021

2020.9 Finance officer advised significant November rainfall was reflected in station energy costs at £14K for November. This has led to a £52K outturn, above the budgeted figure of £32K leading to a £7K deficit. Advised Board planned capital maintenance programme required rate increase to £0.14. This represented a 9% increase on the rate. Members discussed the requirement for rate increase, Chair reminded Members the Board agreed to a rate increase over this period following years of keeping the rate flat, reiterating that being the

primary reason for a rate increase now. **RH proposed increase rate to £0.14, seconded MC, all in agreement**

List of payments

2020.10 No queries received, **MO proposed approved, seconded RH, all in agreement**

Asset Management Decision Making Weedscreen Cleaners

2020.11 Weedscreen cleaners at Outlet PS discussed. Quotation received to repair weedscreen £19,244. Members noted significant amount acknowledging replacement cost would be five times more expensive. KH opined as the station protected property Board should seek funding from Local Levy. The Board will await outcome of funding application from the local levy before proceeding further. **Chair requested KH investigate on behalf of the Board and submit an application, seconded MC, all in agreement.**

Flooding Orchard Farm Moorends

2020.12 Members agreed no further action required by the Board. **Proposed DH, seconded WK**

Telemetry

2020.13 Members discussed. **Chair proposed an approach be made to Ancholme IDB for a rolling monthly contract. In the meantime, the Board need to identify the level of telemetry control required at its stations, proposed agreed KH, seconded SL, all in agreement**

Life Cycle Delivery Riparian owner/occupier watercourses

2020.14 **RH proposed if maintenance work has not begun by end of January, notice to cleanse should be served, all in agreement**

Asset Operations

2020.15 Ground stabilisation repairs at outlet PS were discussed. Chair advised Contractor will be chased within next few weeks, noting access/egress may provide an issue due to current ground conditions

AOB

2020.16 RH reported on Cowick Shoot accessing Durham's Warping Drain on Saturday 28th December. He had told them to leave the land. Members suggested a letter be sent to the shoot Captain.

2020.17 Meeting closed 10:15.

2020.18 Date of next meeting 18 May 2020.