

**VALE OF PICKERING INTERNAL DRAINAGE BOARD
MINUTES OF A BOARD MEETING HELD ON FRIDAY 28th JUNE AT 09.30AM
AT CUNDALLS OFFICES, 15 MARKET PLACE, MALTON.**

01-2019/2020 PRESENT

AD Nutt Esq (Chairman)
J F Stockdale Esq
M Morley Esq
Councillor D Cussons MBE

R Tindall Esq (Vice Chairman)
C R Wainwright Esq
Councillor Mrs S Tucker
Councillor M Potter

In attendance:

S P W Edwards Esq - Clerk to the Board
Dr C B Bowles – Engineer/Hydrologist
A MacLachlan Esq
R Towse Esq
Ms Angela Cowen
Mrs L Griffin

02-2019/2020 APOLOGIES

There were no apologies

03-2019/2020 MINUTES OF THE LAST MEETING

It was proposed by R Tindall Esq and seconded by J F Stockdale Esq that the Minutes of the last Board meeting held on Friday 8th February 2019, be signed by the Chairman as a correct record of the meeting. This was unanimously agreed.

04-2019/2020 MATTERS ARISING

i) Yedingham Project

The Clerk gave an update stating that the Environment Agency had engaged a team of volunteers to plant new varieties of grasses etc. The Clerk did express concern over water levels being low during the summer months.

ii) Newsham Bridge

The Clerk gave an update stating that the work had now resumed following cessation of operations during the winter period. It was very pleasing to see that the work carried out in the Autumn was still in place and had suffered no significant damage.

iii) Ouse & Humber Drainage Board

The Chairman welcomed Andrew McLachlan, Russ Towse and Angela Cowen to the meeting as Engineering Consultants.

iv) Linden Homes

The Clerk reported that a Commuted Sum had been received from Linden Homes in the sum of Approximately £38,000. Andrew MacLachlan stated that a survey had been carried out to one of the main watercourses and required work identified.

FINANCE

- 05-2019/2020 ACCOUNTS FOR CONFIRMATION FOR THE YEAR 01/04/2018 TO 31/03/2019**
Proposed by Councillor D Cussons MBE and seconded by C R Wainwright Esq that these figures be accepted, and this was unanimously agreed.
- 06-2019/2020 ACCOUNTS FOR PAYMENT**
There were none.
- 07-2019/2020 CLERKS REPORT – GENERAL ACCOUNT
1st APRIL 2018 – 31st MARCH 2019**
Proposed by Councillor D Cussons and seconded by C R Wainwright Esq that the report be accepted by the Board. This was unanimously agreed.
- 08-2019/2020 BANK RECONCILIATION AS AT 31st MARCH 2019**
Proposed by M Morley Esq and seconded by C R Wainwright Esq that the reconciliation be accepted by the Board. This was unanimously agreed.
- 09-2019/2020 ACCOUNTS FOR CONFIRMATION FOR THE PERIOD 01/04/19 TO 31/05/19**
Proposed by R Tindall Esq and seconded by Councillor D Cussons MBE that these figures be accepted, and this was unanimously agreed. These were agreed.
- 10-2019/2020 CLERKS REPORT – GENERAL ACCOUNT
1st APRIL 2019 – 31st MAY 2019**
Proposed by C R Wainwright Esq and seconded by R Tindall Esq that the report be accepted by the Board. This was unanimously agreed.
- 11-2019/2020 BANK RECONCILIATION AS AT 31st MAY 2019**
Proposed by J F Stockdale Esq and seconded by R Tindall Esq that the reconciliation be accepted by the Board. This was unanimously agreed.
- 12-2019/2020 STATEMENT OF ACCOUNTS**
Proposed by M Morley Esq and seconded by R Tindall Esq that the accounts be accepted by the Board. This was unanimously agreed. Following which they were signed by Chairman, A D Nutt Esq and the Clerk.
- 13-2019/2020 INTERNAL CONTROL & RISK MANAGEMENT REVIEW**
Proposed by Councillor D Cussons MBE and seconded by M Morley Esq that these Internal Control and Risk Management Review be accepted. This was unanimously agreed, following which they were signed by the Chairman, A D Nutt Esq and the Clerk.
- 14-2019/2020 ANNUAL RETURN
ANNUAL GOVERNANCE STATEMENT**
Section 1 of the Annual Return was discussed, and it was proposed by J F Stockdale Esq and seconded by R Tindall Esq that the Annual Governance Statement 2018/19 was correct and was duly signed by the Chairman, A D Nutt Esq
- 15-2019/2020 ANNUAL RETURN
ACCOUNTING STATEMENTS**
Section 2 of the Annual Return was discussed, and it was proposed by J F Stockdale Esq and seconded by R Tindall Esq as being correct and was duly signed by Chairman, A D Nutt Esq. The Clerk confirmed that he had signed Section 2 on 28th June 2019.

16-2019/2020 HYDROLOGIST REPORT

MIDDLE DEEPDALE, EASTFIELD, SCARBOROUGH

Dr Bowles gave an update of the situation at Middle Deepdale and mentioned the attenuation and run of issues relating to the site including flow records.

Dr Bowles reported that Scarborough Borough Council will end monitoring of the runoff at the end of this year unless more money is found to fund this operation. The Board have already committed £1,500 per annum to this exercise, but more money is needed. Sue Tucker suggested that an approach be made to Newcastle University in relation to the monitoring to see if they were interested in contributing.

RYE CATCHMENT MODELLING

Dr Bowles reported that a further report would be made at the next meeting.

THE SEA CUT

This important watercourse unfortunately has not been maintained as it should have been. It is clear that there is vegetation growing in the watercourse which would only cause problems in the future. Andrew McLachlan is currently discussing the Sea Cut with the Environment Agency and a further report will be made at the next meeting.

17-2019/2020 CONSULTANT ENGINEERS REPORT

Andrew McLachlan gave a PowerPoint presentation to highlight his proposals for future involvement with the board. This included proposals in relation to mapping, work practices and strategic improvements for the future.

18-2019/2020 ANY OTHER BUSINESS

APPOINTMENT OF OUSE & HUMBER DRAINAGE BOARD

Following a discussion regarding the appointment of OHDB as Engineers to the Board on a 3-year contract following the retirement of Mr P W Fisher, it was proposed by C R Wainwright Esq and seconded by R Tindall Esq that this be accepted, this was unanimously agreed.

It was also proposed by R Tindall Esq and seconded by M Morley Esq to end to services of Dr C B Bowles as consultant hydrologist.

BYELAWS, POLICY STATEMENT AND STANDING ORDERS

The Clerk reported that he had updated the above documents, and these were duly signed by the Chairman A. Nutt. The adoption of these documents was proposed by A Nutt Esq and seconded by R Tindall Esq

DEBT COLLECTING

The Clerk reported that Solicitors had been instructed to pursue outstanding unpaid Drainage rates. This was unanimously supported by the Board.

CLERK – ANNUAL CONTRACT

Mr S P W Edwards FRICS be re-appointed as Clerk for a further one-year period. This was proposed by This was unanimously agreed.

BIODIVERSITY ACTION PLAN

The Clerk reported he was in discussion with Andrew MacLachlan regarding the production of a new Biodiversity Action plan.

Signed
Chairman

Date