



# Rawcliffe Internal Drainage Board

## MINUTES OF THE FULL BOARD MEETING HELD ON TUESDAY 15TH JUNE 2021 AT EAST COWICK VILLAGE HALL

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### PRESENT:

Elected Members: Mr P Chantry (C) Mr D Nicholson Mr D Backhouse  
Appointed Members: Mr K Fillingham Mr D Mckenna

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### APOLOGIES:

Ratepayer Members: Mr P Blacker Mr P Sykes  
Appointed Members: Cllr Fox Mrs S Backhouse Mr R Dresser Mr S Shubrook

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### ABSENT:

Ratepayer Members: Mr J Lewis  
Appointed Members: Cllr L Sargeantson

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### IN ATTENDANCE:

Officers: Mr McLachlan – Chief Executive  
Mr Towse – Operational & Technical Manager  
Miss Smith – Board Secretary (Minutes)

Others:

Andrew McLachlan  
Chief Executive Officer and Clerk to the Board  
91 Bridgegate  
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**815. Welcome, Introductions and Apologies**

815.1. The Chair welcomed Members and Officers to the Board noting apologies from Mrs Backhouse, Mr Sykes, Mr Dresser, Mr Shubrook, and Cllr Fox.

**816. Revised Standing Orders**

816.1. The CEO advised of the revised Standing Orders, sent by ADA on behalf of Defra and explained the amendments highlighted at Appendix A.

816.2. It was PROPOSED by MR D BACKHOUSE and SECONDED by MR K FILLINGHAM and UNANIMOUSLY RESOLVED that the Board adopt these Standing Orders and submit for ministerial approval.

**817. Declarations of Interest**

817.1. None

**818. Health and Safety**

818.1. None

**819. Additional Agenda Items**

819.1. None

**820. Minutes from Previous Board Meeting**

820.1. The Chair drew attention to minutes from the previous Board meeting and asked the Board to consider if these minutes were an accurate record of that meeting.

820.2. It was PROPOSED by MR NICHOLSON and SECONDED by MR BACKHOUSE and UNANIMOUSLY RESOLVED that the Board adopt these minutes as a true record of that meeting.

**821. Matters Arising**

821.1. The Chair advised all matters arising are to be covered in this meeting.

**822. Risk Register Review**

822.1. The CEO confirmed a review of the Boards adopted risk register had been completed, comparing risks against the previous year, highlighting areas of concern, lack of funding, adequacy of finance and the Boards reserves position.

822.2. The CEO informed the Board of the latest tax reforms which will prohibit IDB use of red diesel, explaining the significant impact on Board expenditure. Discussions ensued regarding the impact this will have on Board maintenance and rates.

822.3. It was PROPOSED by MR D MCKENNA and SECONDED by MR D NICHOLSON and UNANIMOUSLY RESOLVED that the Board approve the revised risk register for 2021.

### **823. Accounting Statements and Annual Return**

823.1. The CEO explained the external audit process for the benefit of new members and proceeded to read the eight annual governance statements to the Board.

823.2. It was PROPOSED by MR D BACKHOUSE and SECONDED by MR D MCKENNA and UNANIMOUSLY RESOLVED that the Board approve the Annual Governance Statement for 2020/21.

823.3. The CEO went on to explain the accounts, explaining there has been an increase in reserves however this money is to be set aside for pump maintenance.

823.4. It was PROPOSED by MR K FILLINGHAM and SECONDED by MR D NICHOLSON and UNANIMOUSLY RESOLVED that the Board approve the Accounting Statements for 2020/21.

### **824. Invoices Paid and Accounts Settled**

824.1. The Chair drew attention to invoices paid and accounts settled for the fourth financial quarter of 2020/21.

824.2. It was PROPOSED by MR D NICHOLSON and SECONDED by MR D MCKENNA and UNANIMOUSLY RESOLVED that the Board approve the schedule of invoices paid and accounts settled for Q4 2020/21, totalling £14,738.92 (net).

### **825. Planning and Development Control**

825.1. The CEO informed Members of the Senior Development Control Officer's responsibilities and how he will be liaising with planning departments across councils.

825.2. The Chair and OTM discussed the details around an application for a treatment plant.

### **826. Maintenance Programme & Capital Programme**

826.1. The OTM refreshed Members regarding the history of refurbishment works with Pastures Pump and the issues there had been with the replacement of the pump.

826.2. Mr Backhouse raised concerns regarding the loss of funds due to the issues in replacing this pump and queried how these can be recovered.

826.3. The Board discussed the issues. The CEO advised that having spent some considerable time and effort looking into the matter he considered the only course of action would be to employ a solicitor, he advised against this as in his opinion this route would fail resulting in even more costs to the Board.

826.4. After some consideration, the Board decided to move on from the matter.

- 826.5. The OTM explained that Xylem are due to install a pump, at cost, for the Board in three weeks. The CEO reassured the Board that this installation would be overseen by the Principal Engineer, who will ensure strict and robust measures are followed.
- 826.6. The OTM advised the Dobella pump has now been stripped and is being inspected in Hull however informed Members he believed some parts may need replacing.
- 826.7. The CEO informed members that a positive conversation had been held with Highways England about financial support for future pumping station schemes.
- 826.8. He recommended that a business case is written and submitted to look at a rationalisation pumping arrangement for Dobella and Pastures pump.
- 826.9. The OTM explained the piling programme and the difficulty all Boards within the Consortium had faced in procuring piles.
- 826.10. He then proposed the maintenance programme and invited comments and suggestions from Members.
- 826.11. Mr Chantry requested chemical spraying in areas with substantial weed growth and asked for the OTM to speak with Highways England regarding clearing their culverts. **Action OTM.**
- 826.12. Mr Fillingham and Mr Nicholson both agreed that the flailing had been undertaken too early during the previous year's programme.
- 826.13. Mr Nicholson left the meeting.

## **827. Policies**

- 827.1. The CEO highlighted the amendments to the Financial Regulations.
- 827.2. He then explained the purpose and reason behind the introduction of a Board Fly Tipping Policy.
- 827.3. It was PROPOSED by MR BACKHOUSE and SECONDED by MR FILLINGHAM and UNANIMOUSLY RESOLVED that the Board adopt the revised Financial Regulations and the new Fly Tipping Policy.

## **828. Future Board Meetings**

- 828.1. The Chair informed Members that the ADOC Consortium Meeting is due to be held on 19 November 2021 and the Annual General Meeting is to be held on 25 January 2022.