



# Rawcliffe Internal Drainage Board

## ANNUAL GENERAL MEETING HELD ON TUESDAY 25TH JANUARY 2022 AT EAST COWICK VILLAGE HALL

### PRESENT

Elected	Mr P Chantry (C)	Mr J Lewis	Mr D Backhouse	Mr P Sykes (VC)
Appointed	Mr K Fillingham	Cllr C Fox	Mrs S Backhouse	Mr D Mckenna

### APOLOGIES

Elected	Mr P Blacker	Mr D Nicholson
Appointed	Mr S Shubrook	Cllr L Sargeantson

### ABSENT

Elected  
Appointed

Andrew McLachlan  
Chief Executive Officer and Clerk to the Board  
91 Bridgegate  
Howden  
East Riding of Yorkshire  
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**829. Welcome, Introductions & Apologies**

829.1. The Chair welcomed Members and Officers to the meeting, noting apologies from Mr Shubrook, Mr Blacker, Cllr Sargeantson, and Mr Nicholson.

**830. Declarations of Interest**

830.1. None.

**831. Health and Safety**

831.1. No matters to report.

**832. Additional Agenda Items**

832.1. None.

**833. Minutes of the previous Full Board Meeting**

833.1. The Chair drew attention to minutes of the previous meeting presented at Appendix A.

833.2. It was PROPOSED by Mr Mckenna and SECONDED by Mr Fillingham and UNANIMOUSLY RESOLVED that the Board approves these minutes as a true record of that meeting.

**834. Matters Arising**

834.1. None.

**835. Minutes of ADOC Consortium Meeting**

835.1. The Chair drew attention to minutes of the ADOC Consortium meeting held on 19<sup>th</sup> November 2021 at Appendix B and invited questions from Members.

835.2. The Chair queried the number of rates outstanding, to which the CEO confirmed £759 relating to four ratepayer debtors.

835.3. The Chair drew attention to the minutes relating to National Highways and requested the CEO provide the Board with an update.

835.4. Mrs Backhouse noted this had been ongoing for some time.

835.5. The CEO reassured Members that significant progress had been made and a formal policy had been submitted to National Highways for their consideration. He confirmed the policy intended to negotiate the best outcome for all Boards and contained detailed analysis and mapping.

835.6. Mr P Sykes arrived at the meeting.

### **836. Financial Position**

836.1. The CEO advised that the outturn position shall be over budget by at least £15k, mostly due to unplanned refurbishment works at Dobella Pumping Station.

### **837. Capital Programme (For Approval with Budget)**

837.1. The CEO presented a proposed Capital Programme to the Board. He highlighted that the Board's highest risk assets are Dobella and Pastures pumping stations, due to them being well past their useful asset life.

837.2. The CEO set out proposals to apply to the EA for feasibility funding to explore the possibility of a new rationalised pumping station (Rawcliffe Village PS). If granted, this funding would enable the Board to commission a hydraulic model to evidence the flood risk benefits of such a scheme, which in turn, would support an application for FDGiA.

837.3. The CEO presented an assumed build cost of between £500k and £750k and advised it would be likely that the Board would need to borrow most of these funds via a PWLB loan.

837.4. Mrs Backhouse queried the proposed programme and asked, that in the event the Board must borrow money from the PWLB, who is responsible for ensuring the debts are paid.

837.5. The CEO explained the responsibility lies with the Board and is not the responsibility of any individual. He explained the process in making an application to the Minister.

837.6. Mr Lewis queried why the current pumping station could not continue to be repaired to which the DO advised this was difficult due to parts not being readily available because of the age of the pump itself, and that there was an increased manufacturing cost.

837.7. A discussion ensued regarding repairs and the outdated electrical components.

837.8. The Chair reminded Members that an application for feasibility funding will be of no cost to the Board and that the Board is not committed to an application for a loan.

837.9. Mr Mckenna commented that the Board would not be at a loss if an application for feasibility funding were to be made.

837.10. The Chair suggested that if the Officers are unable to secure feasibility funding, they return to the Board for discussion, however if funding is secured, Officers continue with the study and report the results to the Board.

837.11. It was PROPOSED by Mr Mckenna and SECONDED by Mrs Backhouse and UNANIMOUSLY RESOLVED that Officers apply for feasibility funding via FDGiA in respect of Dobella & Pastures Pumping Station, and to update the Board with the outcome of the application.

### **838. Budget & Rate Setting**

838.1. The CEO briefed Members on the updates from HMT and HMRC regarding the changes to the tax treatment of red diesel, which at this time are contradictory. He advised this had been the main consideration when making the rate proposal.

838.2. It was PROPOSED by Mr Mckenna and SECONDED by Mr Backhouse and UNANIMOUSLY RESOLVED that the Board approve the estimated budget of £97,756 and set the rate at 14p/£.

#### **839. Invoices Paid and Accounts Settled to Q3**

839.1. The Chair drew attention to Invoices Paid and Accounts Settled at Appendix C.

839.2. A discussion ensued regarding electrical repairs to pumps.

839.3. The CEO confirmed £3k had been reimbursed by the EA in response to providing diesel at the previous flooding event.

839.4. It was PROPOSED by Cllr Fox and SECONDED by Mrs Backhouse and UNANIMOUSLY RESOLVED that the Board approve invoices paid and accounts settled to the value of £77,062.92 (Net).

#### **840. Internal Audit**

840.1. The Chair drew attention to the internal audit report at Appendix D and confirmed there are no matters of concern.

840.2. The CEO informed Members that as a Consortium, a methodology is being created for the valuation of Board assets at the request of the Internal Auditor, along with a formal reserves policy for each individual Board.

#### **841. Conclusion of Annual Audit**

841.1. The CEO confirmed the Board passed its external audit for 2020/21 by the Government-appointed auditor, PKF Littlejohn, without any qualifications.

#### **842. Policy Update (Health and Safety)**

842.1. Referring to Health & Safety, the CEO advised of a Consortium wide policy, currently in development by the Consortiums Capital Delivery Manager which sets out the Board legal responsibilities.

842.2. It was PROPOSED by Mr Backhouse and SECONDED by Mr Mckenna and UNANIMOUSLY RESOLVED that the CEO in consultation with the Chair be given authority to adopt the consortium wide Health and Safety Management Policy and Safe System of Work on behalf of the Board upon its completion.

#### **843. Planning and Development Control**

843.1. The DO confirmed there are no significant development within Board district.

#### **844. Maintenance Programme**

844.1. The DO reported that the failure on Pump 1 at Dobella has now been rectified and the Xylem are currently investigating the vibration on the Pump at Pastures, with funds being retained until these works have been completed.

844.2. Mr Mckenna raised concerns regarding gulley's filling up on field lane when there is heavy rainfall. It was agreed that National Highways are contacted regarding the road gulleys. **Action DO.**

844.3. Mr Sykes raised concerns regarding the possibility of oil entering the watercourse under the railway and requested this is investigated. **Action DO.**

**845. Date of Next Meeting**

845.1. To be confirmed

845.2. The Chair thanked Members and Officers for attending and closed the meeting.